## **Help with Ancestry**

This guide will introduce you to Ancestry and show you how to carry out a basic search. Ancestry is one of the most popular online resources aimed at family history researchers. It is available in your local library using the computers or on a mobile device when using library Wi-Fi in a West Sussex Library.

## **How to use Ancestry**

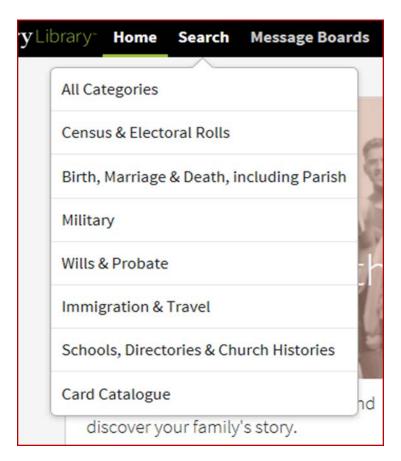
Log on to one of the library computers. When the tiles appear, scroll down and click on the **Ancestry** tile.



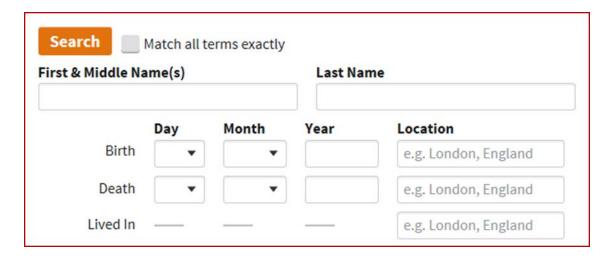
To start, click the **Search** tab on the **black toolbar** at the top of the Ancestry page.



The best place to start is often the **Census & Electoral Rolls**. Make sure you select the **U.K. Census Collection** under **Narrow by Category**. You can either search all the UK censuses or select a specific year.



Enter the details of the person you are looking for in the search boxes. The less information you enter, the more results you will get. When you have filled out the boxes click on **Search**.



Shown below are the results of a typical search. The closest matches are listed first. Be aware that names are sometimes misspelled, particularly where there is more than one way to spell the name. To make sure that you have the right person, view the full entry by selecting the census heading for the person you wish to view.



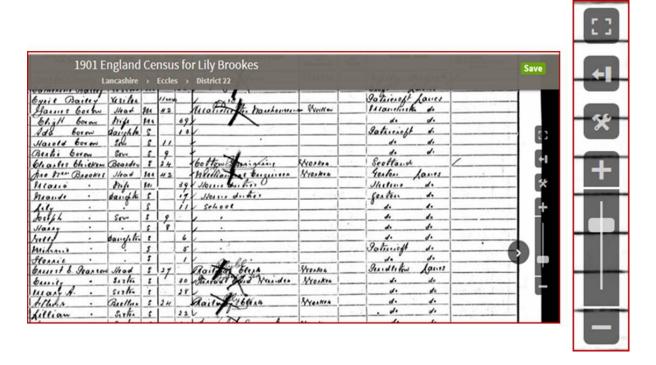
The full entry will list every member of the household on census day, along with their age.

Name	Age
Jno Wm Brookes	42
Maria Brookes	39
Maude Brookes	17
Lily Brookes	11
Joseph Brookes	9
Harry Brookes	8
Nelly Brookes	6
Minnie Brookes	5
Florrie Brookes	1

Click the green **View** button to see the original document.



Click the **tools icon** from the menu on the right-hand side to download and save the image, print it or email it to yourself.



For more help with using Ancestry and family research generally, remember to check our <u>What's on in Libraries</u> page for forthcoming events.

## Other ways we can help you find the information that you need:

Ask a Librarian

**Local Clubs and Societies** 

Family History

**Local History** 

Business

## **Homework and Research**

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