

Help with Jobs and Careers

Need help or support to find work or change career?

Your local West Sussex Library can offer you:

- Free book loans
- Free non-fiction requests
- Free library app to manage your account on the move
- Free internet access, via PC or Wi-Fi
- Free [eInformation: Online Reference Library](#) has many useful online resources that can help you find work.



Free Digital Skills Help

Many West Sussex libraries have regular IT help sessions plus volunteer "Computer Buddies" that can help you with basic digital skills. You can also find out about local computer classes.

Looking for work? Why not try MyWorkSearch?



MyWorkSearch is a premium one-stop job search site, available **free** to all library members.

It has over one million current vacancies, has careers advice tailored to your skills, as well as help writing your CV and preparing for job interviews.

You will need to set up your new MyWorkSearch account in a West Sussex library through [eInformation: Online Reference Library](#). After it is set up, you will be able to do your searching from home or from an internet café as well as in a library.

Thinking about working for yourself? Why not try COBRA?



COBRA (COmplete Business Reference Advisor) is another premium resource brought to you free by the Library Service. Perfect for startups, COBRA includes more than 300 business opportunity profiles. Each profile has details of what is required to run that particular business, how to assess the market, and how to find out more about the business sector.

COBRA also has a wide range of factsheets covering basic business essentials such as how to employ staff, what to do about tax, finding an accountant, opening a business bank account, and much more.

COBRA is available free in all 36 West Sussex libraries through [eInformation: Online Reference Library](#) and library cardholders can access it 24/7 from their computer, tablet or smartphone.

West Sussex also provides:

- Photocopying, printing and scanning facilities.
- Help to find the books that you need.
- Business start-up workshops – see the [library events pages](#) for more details.

We're here to help!

Did you know the library also provides:

- eNewspapers
- eMagazines
- eAudiobooks

Other ways we can help you find the information that you need:

[Ask a Librarian](#)

[Local Clubs and Societies](#)

[Family History](#)

[Local History](#)

[Business](#)

[Homework and Research](#)

This guide has been produced by West Sussex County Council Library Service © 2020.