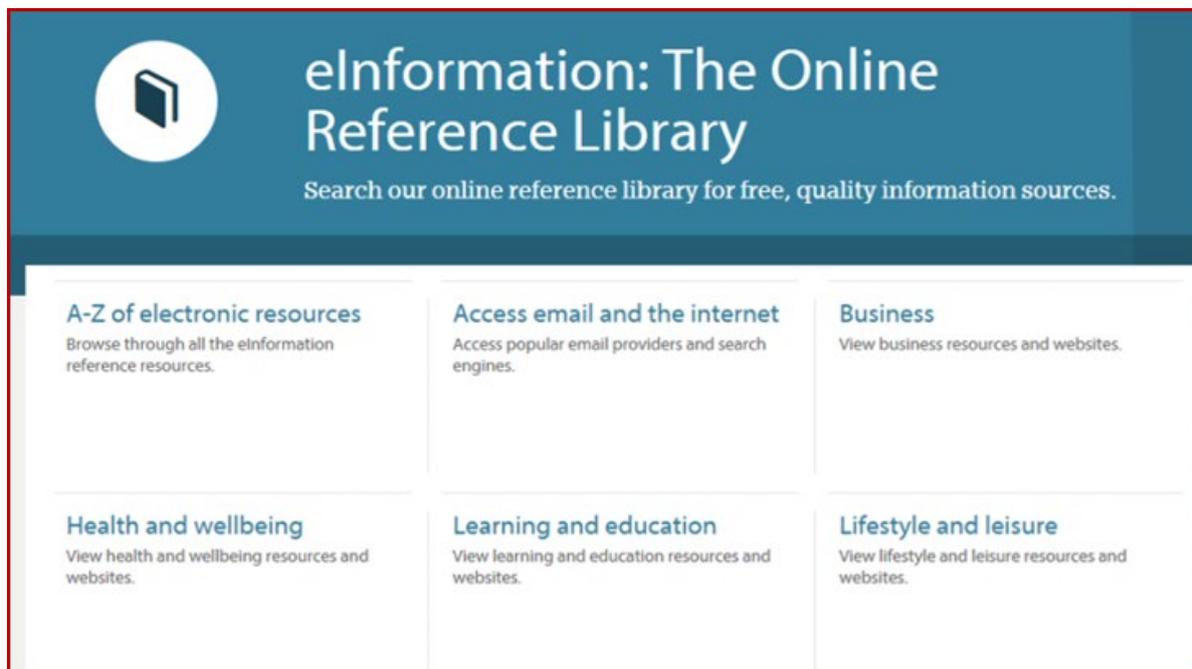# Help with Grantfinder

Grantfinder is a database for all types of funding including loans, awards, and grants to help local companies succeed and grow. Local entrepreneurs can search independently through the thousands of funds available to them. These include:

- Government programmes
- regional schemes
- local authority funds
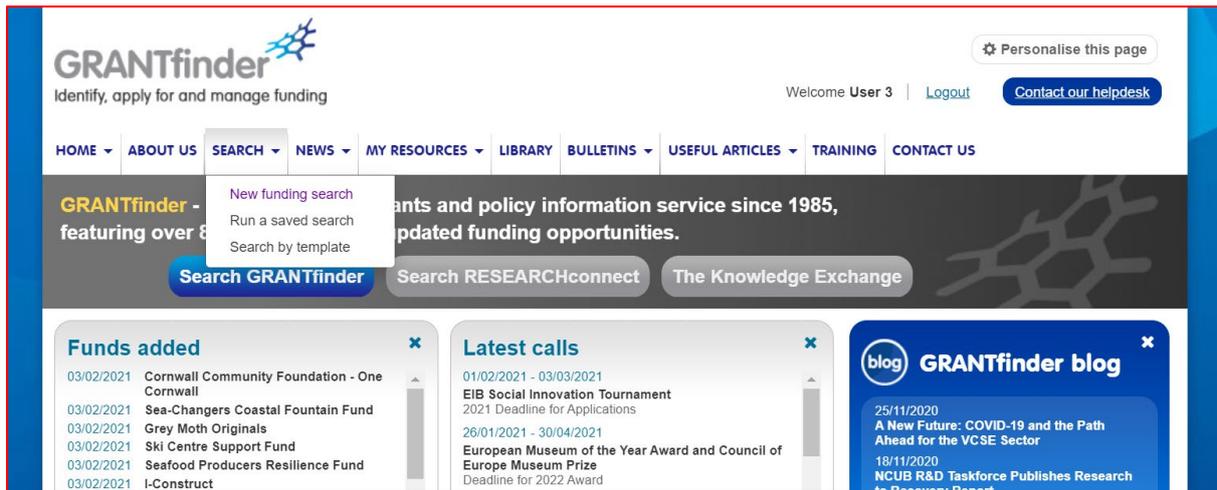- prestigious business award competitions

Contact our Ask a Librarian service with details of the information you require and request a search.

How to use Grantfinder

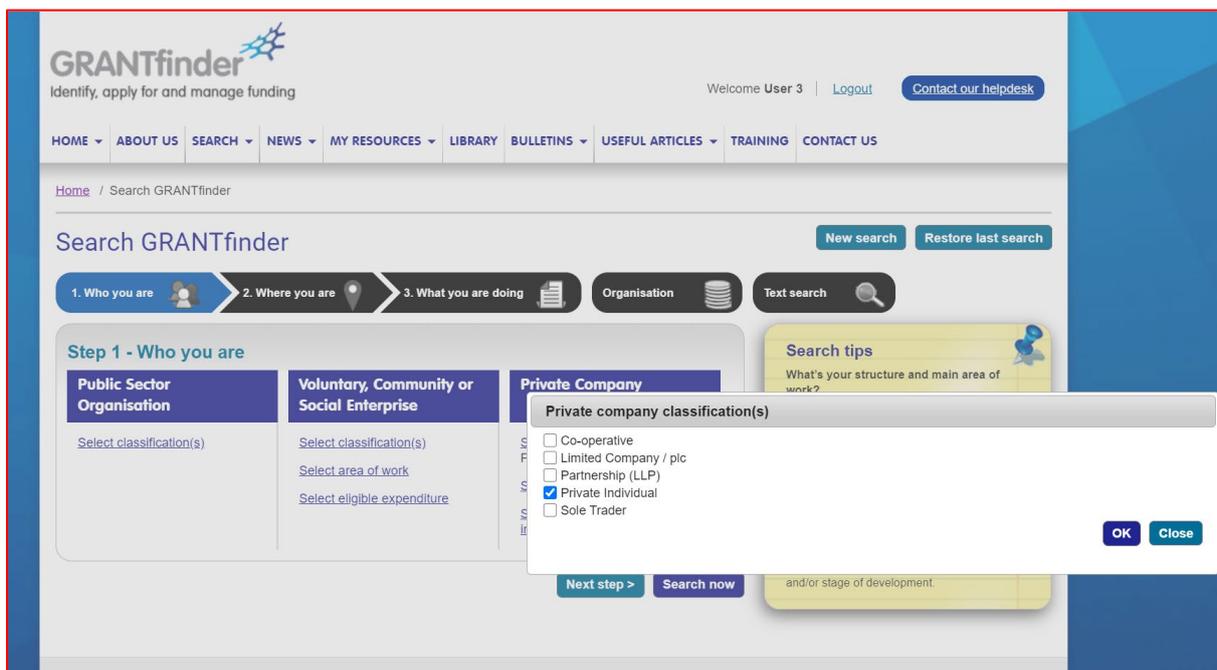Go to eInformation: Online Reference Library and click on **A-Z of electronic resources**. Scroll down and click on **Grantfinder**.

The Grantfinder login page will be displayed. **Ask a member of Library Staff** to log you in with the **Library Service Login Details**. Once logged in you will see the screen below. On the toolbar below the Grantfinder logo, click on the **Search** option and select **New Funding Search**.
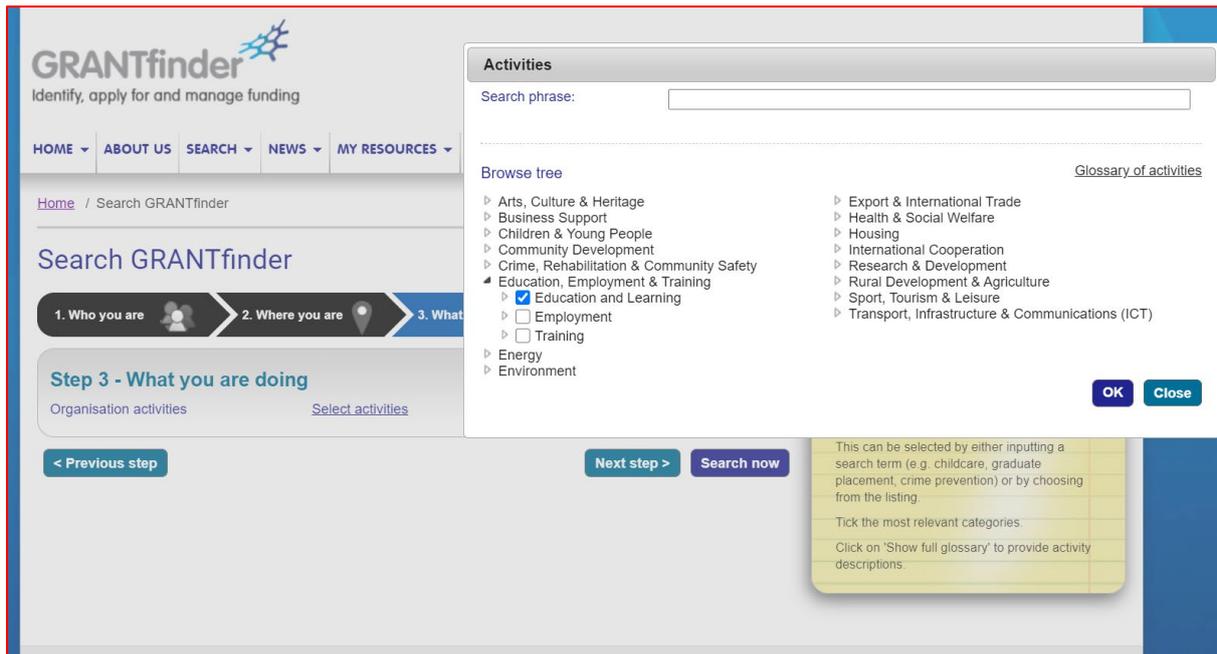
The **Search Grantfinder** screen will appear. Follow the search steps shown below, beginning with **Who you are.** Then select the type of organisation that would be receiving the grant. In this example, **Private Company** – **Private Individual** has been selected. Then click on **OK** and **Next Step.**
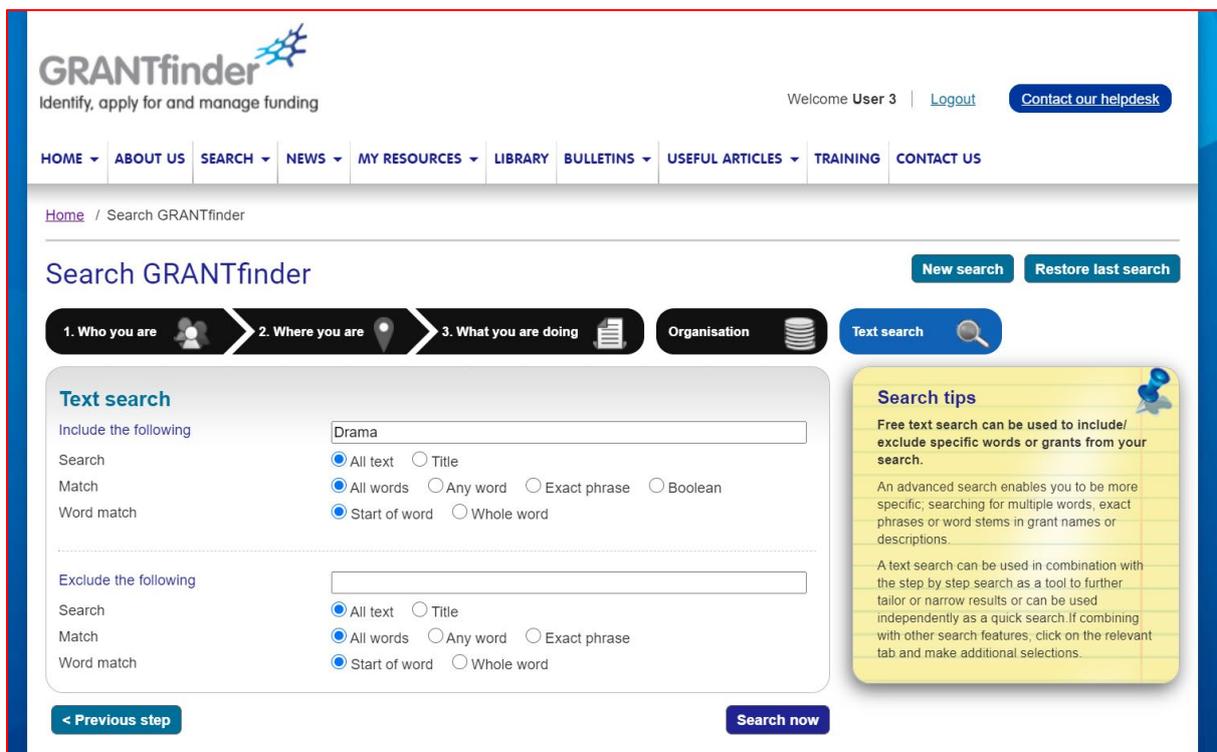

Now you need to specify **Where you are.** Type in the **location** e.g. town or postcode, **where the recipient is based**, then click on **Next Step.**

Next, choose the type of activity the grant will be used for from the options shown when you click on either **Organisation Activities** or **Selected Activities**. Once you have made a selection, click on **OK** and then click on **Next Step**.
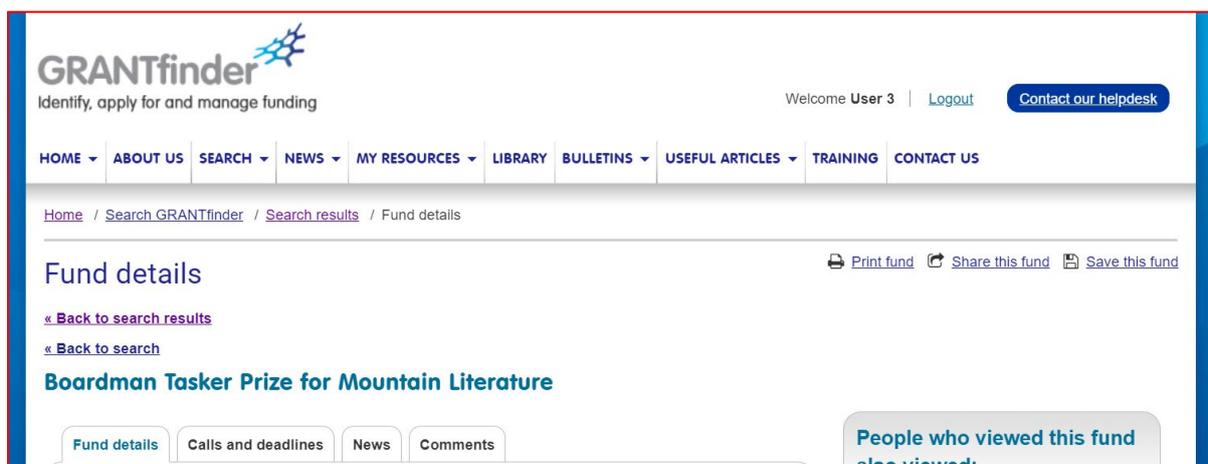
You will be given the option of **including** or **excluding** different grant funding organisations by name. Type them in the boxes provided. You are not required to do this. When you are ready click **Next Step**.

Now you have the option of **Text search** where you can include or exclude any **keywords** you might consider relevant to your search. When you are ready click **Search Now.**

A list of funding providers as well as funding news articles will appear. You can use the **Sort by** options and tabs to filter the list as you see fit.

Click on the **title** of an individual fund to see further details and guidance on how to apply as well as the deadlines for when applications should be made.

If you mark the box next to each fund title, you can produce a report list of relevant funds that you can print or send in an email. **Grantfinder** also provides general guidance on writing and securing grant applications in the **News, Library, Bulleting** and **Useful Articles** tabs.

If you would like a search carried out on Grantfinder, you can also contact the West Sussex

Ask a Librarian service with the details of the sort of funding you are looking for.

Other ways we can help you find the information that you need:

Ask a Librarian

Local Clubs and Societies

History

Local History

Business

Homework and Research

This guide has been produced by West Sussex Council Library Service © 2021.