

West Sussex Libraries also provides

- photocopying, printing and scanning facilities
- help to find the books that you need
- business start-up workshops - for details check:
www.westsussex.gov.uk/libraryevents

We're here to help!

Did you know the library also provides:

- eNewspapers
- eMagazines
- eAudiobooks

So come and find out how your library can help you!

Other ways we can help you find the information you need:

- **Ask a Librarian** www.westsussex.gov.uk/askalibrarian
- **Local Clubs & Societies** www.westsussex.gov.uk/localclubs
- **Business** www.westsussex.gov.uk/businessinformation

This guide has been produced by West Sussex County Council
Library Service © 2020.



eInformation
The Online Reference Library



08.20

Help With...



Need help or support to find work or change career?

Your local West Sussex Library can offer you:

- Free book loans
- Free non-fiction requests
- Free library app to manage your account on the move
- Free internet access, via PC or wi-fi
- Free eInformation: the Online Reference Library, many useful online resources that can help you find work.

www.westsussex.gov.uk/einformation

Free Digital Skills Help

Many West Sussex libraries have regular IT help sessions plus volunteer "Computer Buddies" that can help you with basic digital skills. You can also find out about local computer classes.



eInformation: The Online Reference Library

Search our online reference library for free, quality information sources.

Looking for work? Why not try MyWorkSearch?

The logo for MyWorkSearch, featuring the text "MyWorkSearch" in white on an orange rounded rectangular background. The letter "o" in "Work" is replaced by a magnifying glass icon.

MyWorkSearch is a premium one-stop job search site, available **free** to all library members.

It has over one million current vacancies, has careers advice tailored to your skills, as well as help writing your CV and preparing for job interviews.

You will need to set up your new MyWorkSearch account in a West Sussex library. After it is set up, you will be able to do your searching from home or from an internet café as well as in a library.

www.westsussex.gov.uk/einformation



eInformation: The Online
Reference Library

Search our online reference library for free, quality information sources.

Thinking about working for yourself? Why not try COBRA?



COBRA

COMPLETE BUSINESS REFERENCE ADVISOR

COBRA (COmplete Business Reference Advisor) is another premium resource brought to you free by the Library Service. Perfect for startups, COBRA includes more than 300 business opportunity profiles. Each profile has details of what is required to run that particular business, how to assess the market, and how to find out more about the business sector.

COBRA also has a wide range of factsheets covering basic business essentials such as how to employ staff, what to do about tax, finding an accountant, opening a business bank account, and much more.

COBRA is available free in all 36 West Sussex libraries and library cardholders can access it 24/7 from their computer, tablet or smartphone.

www.westsussex.gov.uk/einformation



eInformation: The Online
Reference Library

Search our online reference library for free, quality information sources.